

# COMMERCIAL POOL

## SUBMITTAL CHECKLIST AND STANDARDS

### SUBMITTAL CHECKLIST

#### Drawings:

- **Architectural Plans** – Stamped and signed by an Idaho registered design professional. Plan set must include a complete code analysis.
- **Site Plan** – Must show property lines, exact location of the pool on the property, any existing structures on the site, location of pool barriers (fencing), and measurements from the pool to any areas of glazing.
- **Structural Drawings** – Must be stamped, signed, and dated by an Idaho licensed professional.

#### Documents:

- **Project Narrative** – Detailed with full scope.
- **Structural Calculations** – Must be stamped, signed, and dated by an Idaho licensed professional.
- **Certificate of Value** – Complete the [Certificate of Values form](#) to its full extent.
- **Plumbing Summary** – Complete the [Plumbing Summary form](#) to its full extent.
- **Statement of Special Inspections** – Only required if the project requires special inspections. If required, complete the [Statement of Special Inspections form](#) to its full extent.

### SUBMITTAL STANDARDS AND FILE NAMING REQUIREMENTS

#### All drawing sheets must be submitted:

- In a PDF format
- In landscape format in the horizontal position
- With a space reserved in the upper left corner for City Approval stamps
- Drawn to scale with each sheet stating the scale
- As individual sheets

- With a file name allowing for easy identification of the drawing content.  
*Example: CS – Cover Sheet; SP1 – Site Plan; S4.0 – Structural Roof Framing; E2.0 – Electrical Schedule*
- As print ready, i.e. setup properly for printing with title block, no data outside the print page area, etc.

All documents (non-drawing files) must be submitted:

- As searchable PDF files

